



## Patient Registration Form

Name_____	Sex_____	Marital Status_____
Address_____	Spouse's Name_____	(or policy holder, if patient is a minor)
City_____ State___ Zip_____	Spouse's Employer_____	
Date of Birth_____ Age_____	Primary Insurance Carrier_____	
Home Phone_____	Do You Have A Secondary Insurance?_____	
Cell Phone_____	Name of Secondary Carrier_____	
Work Phone_____	Is This Work Or Auto Accident Related?_____	
Employer's Name_____	Claim#_____ Phone_____	
Address_____	Doctor Referring You_____	
City_____ State___ Zip_____	Friend/Relative Referring You_____	

In order to submit a claim for payment to us for services covered under your policy, we must have your authorization to release medical information to your insurance carrier.

I hereby authorize release of information necessary to file a claim with my insurance company and assign benefits otherwise payable to me to:

**The Therapy Institute, LLC.**

**The Therapy Institute bills according to your insurance guidelines. Your health insurance information will be kept on file in case of notice of dispute or rejection. You will be notified of any copays, deductibles or any limitations.**

I understand I am financially responsible for any balance not covered by my insurance carrier.  
A copy of this signature is as valid as the original.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**HIPAA NOTICE AND ACKNOWLEDGEMENT**

I acknowledge that I have received/been offered the Notice of Privacy Practices.

\_\_\_\_\_  
Patient or Personal Representative Signature

\_\_\_\_\_  
Date

If Personal Representative's signature appears above, please describe relationship to patient:

\_\_\_\_\_

**AUTHORIZATION FOR USE OR DISCLOSURE OF INFORMATION**

(Optional)

My protected health information may be disclosed to:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship

I understand that, as set forth in The Therapy institute, LLC's Notice of Privacy Practices, I have the right to revoke this authorization, in writing, at any time by sending written notification to:

The Therapy Institute, LLC  
1660 Haslett Road, Suite 4  
Haslett, MI 48840  
ATTN: Privacy Officer

I understand that a revocation is not effective to the extent that The Therapy Institute, LLC has relied on the use or disclosure of the protected health information.

I understand that I have the right to:

- Inspect or copy my protected health information to be used or disclosed as permitted under federal law (or state law to the extent the state law provides greater access rights.)
- Refuse to sign this authorization.

\_\_\_\_\_  
Signature of Patient or Personal Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Patient or Personal Representative

\_\_\_\_\_  
Description of Personal Representative's Authority